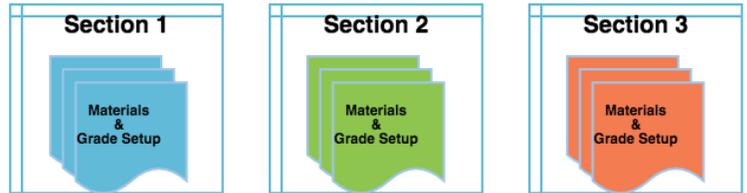


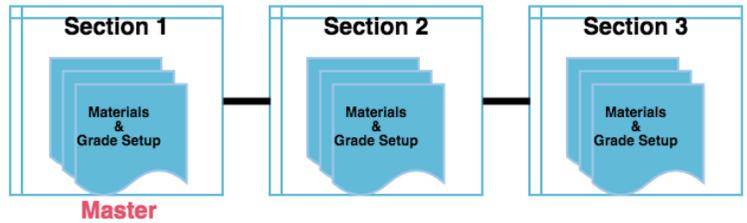
Linked sections share the same Materials and the same Grade Setup. All other areas of the course are separate, but as the Course Admin you are able to toggle between sections in each area. Discussion boards are specific to each section, students will not be able to post across sections.

- Creating material in linked sections
- Using Course tools in linked sections
 - Course tools include: Gradebook, Attendance, Members, Analytics, Workload Planning and course-level Apps.
- Grading in Linked Sections

Before Linking



After Linking



Making Announcements and Posting Updates in Linked Sections

When you link your sections together, you can send updates to all of your sections within a course at once. When you create an update, by default, the post will go to all of your sections. You can click the 'x' next to each section name if you do not want a certain section to see your post.

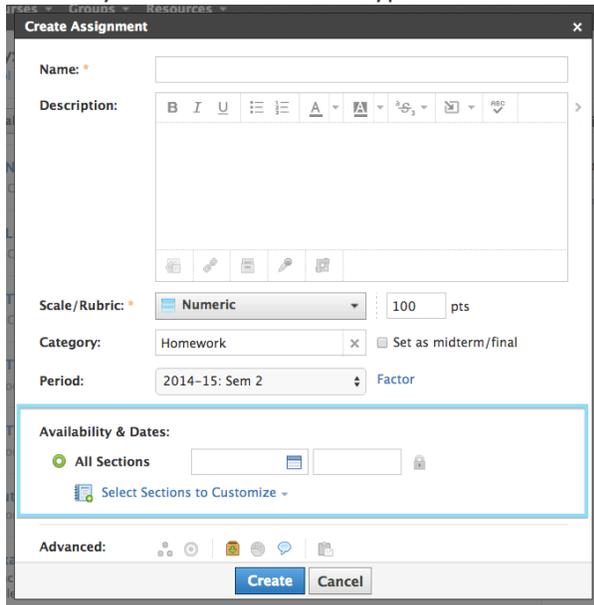
When you post an Update to linked sections, you will see the Update multiple times in your Updates area - once for each section you post to. However, your students will only see the post once - for the section in which they are enrolled.

The screenshot shows the Schoology interface for a course. On the left is a navigation sidebar with options: Course Options, Materials, Updates (selected), Gradebook, Mastery, and Badges. The main content area displays a post titled "U.S. History: Section 1, Section 2, Section 3" with a link to "Your School Here". The post content reads: "Hi everyone - don't forget, your Unit 4 DBQ essays are due tomorrow. Please submit them before class starts." Below the text, there are three tags: "U.S. History: Section 1", "U.S. History: Section 2", and "U.S. History: Section 3", each with an 'x' icon to remove it. At the bottom right, there is a "Post" button.

Creating Material in Linked Sections

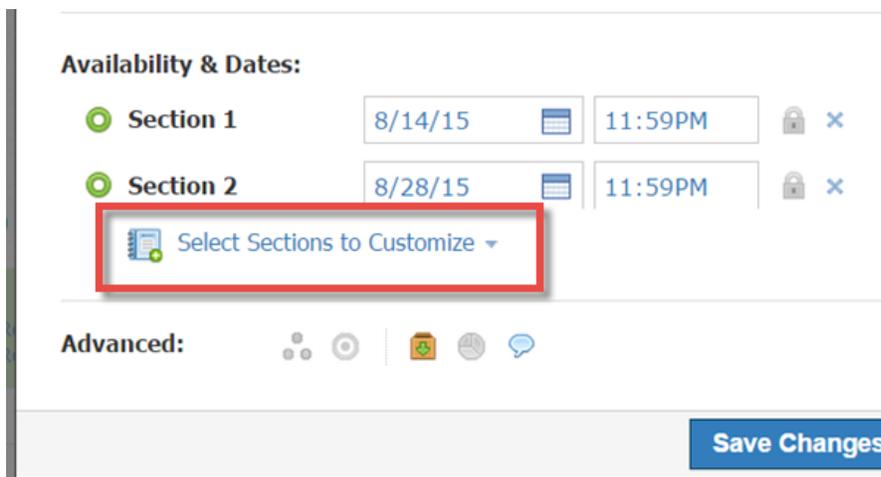
Linking sections enables you to manage your materials in one place. When you click **Add Materials** after linking your sections, the items you add to your course are added across all of the sections.

To create identical items across the linked sections, simply clicking **Add Materials** and fill out the create form of your desired Material type as usual. Enter the due date in the date field next to **All Sections**.

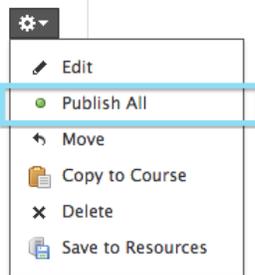


Customizing Sections

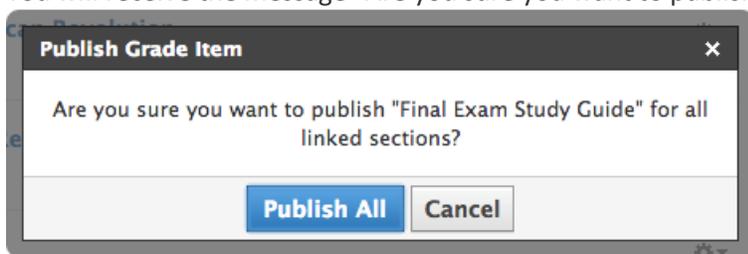
However, if you would like to differentiate the due date and availability of this item for each of your linked sections, click **Select Sections to Customize** below the **Due Date** field. Select the section(s) to customize and enter the Due Date for each section. If you would like to make an exception for one section to have its own due date (or time), click **Select Sections to Customize** and then check the desired section. Selecting a specific section will pull out that section's availability fields, and all the other sections are labeled **Everyone Else**. If you would like each section to have its own, check **Select All**, and you will see the separate sections similar to the screenshot below.



A Note about Availability of Materials in Linked Sections: If you publish items from the gear icon drop-down menu on the Materials page you are publishing the item to all sections, you are not able to customize availability.



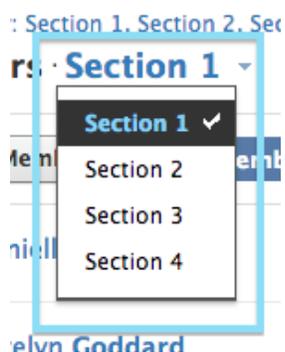
You will receive the message "Are you sure you want to publish [material title] for all linked sections?"



Using Course Tools in Linked Sections

Courses with linked sections share the same Materials and Grade Setup. Everything else in your course, however, is kept separate.

In your other Course tools - the Gradebook, Assignments, Discussion Boards, Badges, Attendance, Members, Analytics, and Workload Planning areas, you'll have toggles to switch among different sections. These toggles appear near the top left of the page.



Grading in Linked Sections

Setting Up Your Gradebook

Grade Setup does not change at all once your sections are linked. This screen looks the same as it would if you did not link your sections, and all of the items you create here - grading categories, grad scales, rubrics, and the settings you apply to your gradebook - will apply to all of the sections within this course.

Administering Grades

Grading in Schoology can happen within the Gradebook or from the item itself.

Gradebooks across linked sections will still be kept separate. You can use the toggle tool and drop-down menu to move between the Gradebooks for your different linked sections:

The screenshot shows the Schoology Gradebook interface. On the left is a sidebar with navigation options: Course Options, Materials, Updates (1), Gradebook, and Grade Setup. The main area displays a gradebook for 'U.S. History: Section 1, Section 2, Secti ...'. A dropdown menu is open over the 'Section 1' header, showing options for Section 1 (selected), Section 2, Section 3, and Section 4. Below the menu is a table with columns for 'All members (20)', 'Overall', and '2014'. The table lists three students: Carter, Danielle (A, 90%), Goddard, Katelyn (B, 78.5%), and Gordon, Francesca (B, 85%).

Similarly, you will see a toggle tool when grading from the item itself. Below you can see screenshots of this tool in the different types of materials:

Assignments:

1. Open the assignment
2. In the Submissions column on the right, select the correct Section to see the desired list of students' submissions

The screenshot shows the 'Submissions' interface for an assignment. At the top, there is a dropdown menu for 'Section 1' which is circled in blue. To the right of the dropdown is a 'Received (3/20)' indicator. Below this is a list of student submissions. Each entry includes a profile picture, the student's name, and a status indicator. The first student, Carter, Danielle, has a status of 'On time'. The second student, Goddard, Katelyn, has a blue 'Needs Grading' button and a status of 'On time'. The third student, Kelly, Sarah, also has a blue 'Needs Grading' button and a status of 'On time'.

Discussions

1. Click on the Discussion to open it from the Materials page.
2. Use the toggle in the Discussion Toolbar at the top to switch between the different sections' posts.

U.S. History: Section 1, Section 2, Secti ... ▸ Discussions

How did Manifest Destiny shape the American West?

Point to specific examples in the readings we have covered in Unit 4 for evidence.

Posted today at 9:35 am

Write a comment

Section 1 ▾ Highlight User ▾ 1 Post 1

Danielle Carter Today at 9:50 am
In many ways, Manifest Destiny is a continuation of the rhetoric and ideas of th
Americans were destined, by God, to govern the North American continent. Thi
culture, and religious belief it implied, had deep roots in American culture. In 1
colonies declared independence, said that the English men and women who ho

Tests/Quizzes

1. Open the test/quiz from the Materials page
2. Select the **Results** tab along the top
3. Use the section toggle at the top to switch between the different sections' submissions

U.S. History: Section 1, Section 2, Secti ...

Unit 3: The Road to Revolution

Unit 3 Test

Questions Settings Preview **Results** Com

Section 1 ▾ · View by Student · View by Question

Name	Submission
 Danielle Carter	0
 Katelyn Goddard	0
 Francesca Gordon	0